

## How to Order Your WMed Transcript

Transcripts may be order through Parchment (link below), a secured credentialing service which transmits certified official transcripts from WMed to your requested destination.

<https://www.parchment.com/u/registration/22268895/account>

If you have not ordered from Parchment previously, you will need to click New Learner Account and complete the user registration information at the bottom of the page. If you are a returning user, click the Existing User account and login.



Western Michigan University Homer Stryker M.D. School of Medicine  
300 Parkside Street, Kalamazoo, MI 49007

Existing User Account  
I have an existing learner or third party account with Parchment.

OR

New Learner Account  
I am a student or parent in need of a Parchment learner account.

OR

New Third Party Account  
I am an administrator or third party ordering on behalf of a student.

Welcome to Parchment. We're offering this service to make ordering transcripts easier for you. It's also more efficient for your school, and will deliver your transcripts to the colleges you choose in the format they prefer.

If you have any questions about Parchment, select the "help" link above.

First Name

Middle Name

Last Name

I would like to add a middle name or suffix to help match the credential the ordering.

Date of Birth: MM  DD  YYYY

Gender (Optional): Gender

Start Year: YYYY

Last Year Attended: YYYY

Highest Level of Education:

SSN (last 4 digits)   I do not have a Social Security Number

Email

Password (Must be at least 7 Characters)

Re-type Password

By signing up you agree to the Parchment terms of use and privacy policy.  
Already have an account?

Parchment will send you a code to the email address you provided for account verification. Enter the code to verify the email account.

Nearly There.



We emailed a verification code to



Please enter the code below

Confirmation Code

A thick red arrow points from the right side of the image towards the SUBMIT button.

Please check your spam folder if you don't see the email. Having trouble?  
[Re-send My Verification Email](#) | [Start Over](#)

Once your email account is verified, you will arrive at the Available Credentials screen. Click Order in the Transcript box.

Available Credentials CANCEL x

 The following credentials are available from **Western Michigan University Homer Stryker M.D. School of Medicine**. Start your order by selecting a credential listed below (you can add more later)

 **Transcript**  
An academic transcript is a inventory of courses that a learner has taken and the grades that they earned in those courses during the academic year.

A thick red arrow points from the right side of the image towards the Order button.

Select your Delivery Destination. If delivering to another institution you may use the search function. If sending to residency or yourself, use the link at the bottom.

[← BACK](#) Set Delivery Destination [CANCEL ×](#)

Your order will be sent from **Western Michigan University Homer Stryker M.D. School of Medicine** to the individual and/or organization at the destination below.

[Search](#)

OR

 [I'm sending to myself or another individual ?](#)



Next you will choose if you want an Electronic transcript delivered by Email, or a print and mailed copy. Then enter the recipient information and continue.

[← BACK](#) Set Delivery Destination [CANCEL ×](#)

Your order will be sent from **Western Michigan University Homer Stryker M.D. School of Medicine** to the individual and/or organization at the destination below. Select a delivery method for your order



**Electronic**  
Delivered By Email



**Print & Mailed**  
Printed On Paper &  
Mailed



RECIPIENT INFORMATION

\* School Name, Business, Person, or Your Name

\* Recipient's Email

\* Retype Email

[Continue](#)

Next, you will come to the Item Details screen. Here you will choose if you want to send the transcript now or hold until your degree is conferred. Additionally, if sending to residency, you may add additional attachments to be sent with the transcript using the Add An Attachment button. This is an optional feature and not required.

[← BACK](#) Item Details [CANCEL X](#)

TRANSCRIPT



Read More

**Transcript**

For: **Donna Miroslaw**

Date of Birth: **May 01, 1991**

Last 4 SSN:



**FROM**

Western Michigan University  
Homer Stryker M.D. School of  
Medicine  
Kalamazoo, MI  
TO

WMed  
donna.miroslaw@med.wmich.edu

Delivery Method: **Electronic**

Credential Fee	\$5.00
<hr/>	
Item Total	\$5.00

**\* When do you want this sent?**

✓ Send Now▼

Purpose:

Admission ▼

 Would you like to add an attachment file? (optional) i

Add An Attachment

Additionally, you must sign with your finger or using your mouse to provide consent to release your transcript in accordance to the Family Educational Right to Privacy Act (FERPA). Fill out all the required fields indicated with an asterisk and then click continue.

\* Consent is required to order this credential. Please review the information below pertaining to the type of consent that is required to complete this order.

Sign here with mouse or finger Clear Signature

 ←

x \_\_\_\_\_

Type full name as signed above

* First Name	Middle Name	* Last Name
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←

\*  I certify under penalty of law that I am the individual identified above and am authorized to take this action. ←

CONTINUE

\* All items marked with a red asterisk are required to submit this form.

You will then be taken to an Order Summary screen to review your order. If you would like to order an additional transcript, click the Add another item button. Otherwise, click Continue.

[← BACK](#) **Order Summary** [CANCEL ×](#)

**i** Your order has not been placed yet. Please review and complete the order below  
Here's your order summary Donna [Collapse All](#)

FOR	Miroslaw, Donna	<b>1</b>	<b>\$5.00</b>	
ITEM	Transcript		\$5.00	
FROM	Western Michigan University Homer Stryker M.D. School of Medicine			
TO	WMed			
<a href="#">Add another item for Donna Miroslaw</a>				

Total Credential Fees	\$5.00
<b>Order Total</b>	<b>\$5.00</b>

**CONTINUE**

Payment will be collected through Parchment's secure payment gateway upon order completion. Parchment adheres the highest level of PCI compliance and never stores your credit card information. You will redirect to a secure payment screen.

You will be directed to a Payment Information screen and your order will be finalized.

**PARCHMENT SECURE PAYMENT GATEWAY**  
Parchment adheres to the highest level of PCI compliance and never stores your credit card information.

**Payment Information**

Enter first and last name as it appears on credit card

* Donna	Miroslaw	
* Credit Card Number		
* Exp Month	* Exp Year	* CVV

**Order Total: \$5.00**  
\$5.00 will be charged to this card.