

Designated Institutional Official: \_\_\_\_\_



## **GME100 RESIDENT/FELLOW APPOINTMENT**

Date Developed: Unknown

Updated: 07/12

Revision Dates: 02/00; 03/00; 12/01; 10/03; 10/04; 10/07; 08/09; 02/12; 02/14; 10/14;  
05/15; 10/15; 07/16; 11/19; 07/21

Reviewed/No Changes: 12/05, 05/06; 04/07; 05/08; 06/11; 11/12; 10/13

### **Policy**

Western Michigan University Homer Stryker M.D. School of Medicine (WMed) appoints residents/fellows who fulfill the requirements of the ACGME in that they are:

1. Graduates of medical schools in the United States and Canada that are accredited by the Liaison Committee on Medical Education (LCME); or
2. Graduates of colleges of osteopathic medicine in the United States accredited by the American Osteopathic Association (AOA); or
3. Graduates of medical schools outside the United States or Canada and meeting one of the following additional qualifications:
  - a. Holds a currently valid certificate from the Educational Commission for Foreign Medical Graduates prior to appointment; or
  - b. Holds a full and unrestricted license to practice medicine in a United States licensing jurisdiction in his or her current ACGME specialty/subspecialty program; or

WMed programs participate in the National Resident Matching Program (NRMP). All residents/fellows receive a salary.

WMed requires that all sponsored programs select from among eligible applicants on the basis of their preparedness, ability, aptitude, academic credentials, communication skills, and personal qualities such as motivation and integrity. Programs do not discriminate with regard to sex, race, creed, age, religion, color, national origin, marital status, height, weight, disability, genetic information, veteran status, or any other characteristic protected by law.

WMed provides all interviewees via the WMed website, the following information for review: Resident/Fellow Appointment Policy (which includes visa information), Sample Resident/Fellow Agreement, Salary Schedule, and Benefits Information.

WMed will consider non-U.S. citizen applicants eligible for J-1 visas. See policy GME102 for restrictions on resident activities pending visa confirmation to Human Resources.

If programs allow residency candidates to attend conference or morning report as part of resident/fellowship recruitment activities, they must have the candidate sign a confidentiality form.

If a resident/fellow is unable to begin his/her duties on their contract start date for any reason, the Designated Institutional Official, in consultation with the program director has the option to set a deadline date for late arrival and if not achievable by the resident/fellow, the Designated Institutional Official has the option of applying for a waiver of the match commitment from the NRMP and, if approved, terminate the resident/fellow.